

Rules of Procedure of the Eurosteel Steering Committee

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The main objective of the Steering Committee (SC) is to ensure the continuity of the Eurosteel Conferences. Therefore, the SC elects the next Local Organizers (LO) and the corresponding venue at its meeting held during the current Eurosteel Conference.

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The Eurosteel Conferences are established as an activity organized by European Universities, focusing on the improvement of education by strengthening research in the field of structural steel. There should be a strong focus on young researchers attending the conferences by providing a reduced fee for this category of participants and by awarding prizes based on their presentations and papers. The Eurosteel Conferences are expected to be organized every three years on a non-commercial basis to be open and attractive to the entire structural steel community.

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The members of the SC are invited to disseminate the ideas behind Eurosteel Conferences and to motivate the potential LOs. The members of the SC were selected based on their interest in the Eurosteel Conferences during the Prague Conference in 1999. The election of new SC members can take place at any SC meeting because of proposals from current members from each country and after approval by the majority of the SC.

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The Chairman of the SC will be the Chairman of the Organizing Committee of the previous Eurosteel Conference until the end of the next Conference.

5/

The Secretary of the SC will take care of the applications for the next Eurosteel Conference, the administration, the Agenda, and the minutes of the respective meeting of the SC. The secretary is appointed by the members of the SC during the SC meeting for the period until the next conference.

6/

The meeting of the SC will be organized at each Eurosteel Conference by its LO. The agenda of the SC meeting will be focused on

- Selection of the next Conference venue,
- Improvement and upgrading of the Eurosteel Conference idea,
- Election of new members and secretary of Eurosteel SC,
- Cooperation with the structural steel industry and ECCS.

7/

The LO for the next Eurosteel Conference will be elected during the meeting of the SC by secret ballot, in the absence of the representatives of the applicant, by the majority of the SC members present.

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Only the LO for the next Eurosteel Conference will be elected. A candidate will be pre-selected and approved during the next SC meeting. No promises will be made to the runners-up.

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Applications for the next Eurosteel Conference should be submitted in writing (a short letter or e-mail will suffice) to the SC Secretary one month before the respective Eurosteel Conference.

10/

In the SC meeting the representatives of the proposed LO for the next Eurosteel Conference will explain their application in a presentation. The presentation will consist of

- Name of the requesting University/Institute/Organization and of the Chairman of the LO who will oversee the next Eurosteel Conference.
- Name of cooperating Universities/Institutes/Organisations.
- Capabilities of the venue in terms of conference rooms.
- Draft budget estimate, including expected conference fee.
- Basic information on transportation and accommodation to and at the venue.

This text was prepared by the Eurosteel Steering Committee in Delft 2023.